

PNNG Meeting minutes



Date: Thursday 30th June 2021

Time: 3pm

Location: Video conference meeting (via MS Teams)

Minute taker: Roy Connell

Present at meeting: Roy Connell, Diane King, Cora Lahart, Michael Noteyoung, Sarah Grylls, Ellen Samuel, Carmel Capelett, Tracy Daglar, Hazel Gibson, Maria Scanes, Richard Carless, Denise Chisholm, Vikki Emmet.

Guests - Karli Knowles, Suzan Yianni (KCUK)

Agenda item	Comments / Discussion
Minutes/actions from last meeting.	<p>All agreed minutes were correct and actions to be discussed.</p> <p>Karli Knowles was introduced to the group. Karli has just been appointed as the Ward Manager of Lighthouse ward at Bristol Children's Hospital.</p>
Finance update	<p>Current balance of the PNNG account stands at around £14.5k - No change since last meeting. Apart from the website, the group has had no outgoings.</p> <p>The Kidney Care UK grants application is due this year. This is a 2 yearly application made by the group for funding towards the conference. Sarah has had discussions with the grants manager and plans to start the application soon.</p> <p>Suzan Yianni from Kidney Care UK also joined the meeting to discuss patient and hospital grants that are offer by her organisation. Suzan also highlighted the support services that are available through KCUK including Advocacy officers, >18 counselling, PR, Comms and the funding team. It was agreed that links to Kidney Care UK services could be put on the website.</p>
Conference – Southampton	<p>Sarah gave feedback on the progress she has made with next year's conference.</p> <p>Date – 11/12 March 2022.</p> <p>Venue – Harbour Hotel, Southampton.</p> <p>It was agreed to take the larger room option and to explore seating options depending on numbers.</p> <p>Discussion around content of the two days included:</p> <ul style="list-style-type: none"> -Industry presentations/demonstrations of haemo machines -Working groups -Presentation from each unit -Feedback and potential launch of competencies. <p>The option of a free place for a junior member of staff per unit, funded by the group was agreed and will be announced when</p>

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	<p>the call for abstracts is sent out.</p>
Education/Training	<p>Dan was unable to make the meeting but sent some feedback via email.</p> <ul style="list-style-type: none"> - He has requested the details for an educator or link nurse from each unit so he can form an education working group to examine training needs. - He is aiming to get some cohesion around access to courses and to develop an education pathway for Nephrology Nurses. - Competencies and standards will also be looked at and Dan reports that he has already developed some in his own unit which could be developed as national competencies sanctioned by the group. <p>** PLEASE SEND EDUCATOR DETAILS TO ROY **</p>
Affiliation	<p>The affiliation with the BAPN was discussed at the recent Executive committee meeting of the BAPN and was well received. The committee gave the plans an agreement in principle and this will hopefully be accepted at the next AGM. A change to the BAPN constitution needs to be made and the potential for a Nursing lead on the committee was discussed.</p> <p>In line with this affiliation and the merger of the RA and BRS, the group discussed and agreed a change of title from the Paediatric Nephrology Nurses Group to the 'Association of Paediatric Nephrology Nurses'. This new title will be written into the terms of reference and changed at a time to coincide with the affiliation. The website, logo and relevant documents will be changed to reflect the new title.</p> <p>A wider membership of the group was also discussed and the suggestion that free registration could take place through the website and those attending the conference was agreed. It was agreed that a newsletter could be developed and distributed to registered members after each committee meeting.</p>
KQuIP	<p>A reminder that KQuIP has been relaunched with an expanded number of workstreams.</p> <p>Each of the workstreams are seeking a nephrologist and nurse from each unit to provide greater knowledge and experience for the projects being put forward.</p> <p>Contact Roy for further details if interested.</p>
Annual report	<p>The annual report is compiled by the treasurer every 2 years to send to Kidney Care UK as part of the funding application.</p>

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	Sarah has discussed this year's report with KCUK but they don't have a date yet where this needs to be submitted
Committee members	Denise Chisholm announced that she will be standing down from her role on the committee and will be replaced by Vikki Emmet.
A.O.B.	Maria requested feedback on units Transition Nurse provision (Band, WTE,etc) – Please email Maria if you have a transition post in your unit so she can collate responses.
Date/time of next meeting	Next meeting - September 2021. Hopefully face to face.
	Date and venue to be confirmed.