

PNNG Meeting minutes



Date: Thursday 11th March 2021

Time: 3:30pm

Location: Video conference meeting (via Zoom)

Minute taker: Roy Connell

Agenda item	Comments / Discussion
<p>Minutes/actions from last meeting.</p>	<p>All agreed minutes were correct and actions to be discussed.</p>
<p>Finance update a. Overall b. Outstanding fees c. Treasurer role</p>	<p>Current balance of the PNNG account stands at around £14.5k April 2020 - £12.5k April 2021 - £14.5k</p> <p>Sarah discussed the ongoing finances. Apart from the website, the group has had no outgoings. Sarah also pointed out that we are a non-profit organisation but our balance has increase by £2k over the last 12 months. After some discussion it was agreed that we should allocate some of the funds to provide free spaces at the next conference. The detail of this needs more discussion but in principle; one free space per unit for a junior member of staff was agreed.</p> <p>The Kidney Care UK grants application is due this year. This is a 2 yearly application made by the group for funding towards the conference.</p> <p>No outstanding fees from last conference.</p> <p>Sarah has agreed to continue in the treasurer role until the next conference to allow other developments to be taken forward (see below)</p>
<p>This year's conference – Southampton</p>	<p>Due to the ongoing uncertainty over venues and covid restrictions, it was agreed to postpone this year's conference until March 2022.</p> <p>The option of a free place per unit will be discussed further when more details are available for venue/price etc.</p>
<p>Education/Training</p>	<p>The creation of a new 'lead for education' role for the group was discussed and agreed. All thought it would be a useful addition to the group to provide feedback and cohesion on available courses. Dan was nominated and voted in to take the position.</p> <p>Dan will be running his foundations course in April and May. The three day course is fully subscribed and there will be an advanced course later in the year.</p>

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	<p>PNNG sanctioned competencies were discussed and it was agreed that a working group could be formed to produce these. Dan will look into this further when his course has finished and he can dedicate more time.</p>
Affiliation	<p>The BAPN has been approached about the possibility of an affiliation. The proposal was taken through the Secretary and President who were very keen for the group to join them. It was thought that an official affiliation would offer the group more credibility if wanting to produce guidelines/procedures etc in the future.</p> <p>The affiliation will be discussed at the next BAPN meeting and feedback on a decision will be given soon.</p>
KQuIP	<p>KQuIP has been relaunched with an expanded number of workstreams. It is hoped that a nephrologist and nurse from each unit will volunteer for each of the groups to provide greater knowledge and experience for the projects being put forward.</p> <p>Contact Roy for further details.</p>
Annual report	<p>The annual report is compiled by the treasurer every 2 years to send to Kidney Care UK as part of the funding application.</p> <p>It was suggested that this report could be expanded to incorporate more information about the group and individual units. Ideas and volunteers will be looked at next meeting.</p>
Website	<p>Jan Dudley has agreed for the group to use InfoKid information on the website modality pages.</p> <p>The website will be undergoing an overhaul due to some technical issues and need for updating different areas.</p>
Committee members	<p>There have been no changes to committee members since the last meeting.</p>
A.O.B.	
Date/time of next meeting - Frequency of meetings?? Zoom / face to face?	<p>Next meeting - June 2021. Zoom / MS teams.</p>